

GARDEN HIGH SCHOOL

NOTICE: ALL GUARDIANS

Sub: Safety and Security of Pupils

All guardians are requested to read this Notice carefully as it concerns the safety and security of their wards while in School.

In view of the sense of extreme uneasiness, bordering on panic, that now seems to be prevailing in the minds of guardians regarding the safety and security of their wards while they are in school, we feel that it is our duty to make them aware of the measures that this School has already taken in this regard. We should also make it clear that such measures have been in place for a long time; in fact, ever since the construction of the building was complete.

1. Exits and Entrances:

The security guards have been appointed through an accredited agency and they have been instructed not to allow any visitor direct entrance into the main school area. Visitors have to report to the reception which keeps a record of all visitors.

2. Surveillance:

(a) CCTV:

226 CCTV cameras have been installed outside and inside the school buildings for necessary monitoring. The master monitor is in the School Office. The recording device is on 24 x 7.

The CCTV cameras are supervised and maintained by a team of three.

(b) Floor Attendants:

There are two attendants (one male, one female) on every floor. Their duty includes supervision of toilets situated on their respective floors.

There are four supervisors to oversee their work. Overall supervision is the responsibility of the Maintenance Manager.

(c) Toilets:

There are separate toilets for boys and girls (Classes III to XII) on every floor.

No pupil of Nursery to Class II is permitted to visit a toilet alone. An ayah / A bearer, as is appropriate, accompanies every child.

Toilets are cleaned three times during the day.

3. Drinking Water:

A water treatment plant has been installed. It is maintained by M/s S. G. Services.

The underground and overhead reservoirs are cleaned and maintained by M/s D. J. Enterprise. Cleaning operation takes place every month.

A plumber is on duty round the clock.

Special arrangement for providing drinking water to pupils has been made. The drinking water purifiers are maintained by M/s Eureka Forbes Ltd.

All water is tested periodically by Government approved laboratory and records maintained.

4. Electrical Installations:

(a) Air Conditioners:

Two licensed electricians are on duty throughout the day.

Air conditioners are maintained and serviced by M/s Incredible Quality Services Pvt. Ltd. and M/s ACS Systems Incorporated LLP.

(b) Diesel Generator Sets:

Statutory licenses are renewed as per rules from West Bengal State Electricity Board (WBSEB) and CESC Limited.

The generators are maintained by M/s Garuda Power Pvt. Ltd. (authorized agents of Cummins) and are serviced every month under the supervision of the electricians of the School.

5. Fire Fighting:

The School has all necessary fire safety equipment as recommended by the appropriate authorities. Smoke detectors and heat detectors have also been installed

as required. Licenses are renewed after inspection by West Bengal Fire & Emergency Services (WBF&ES).

The installations are inspected and maintained by M/s Multimix System.

6. Elevators:

Licenses are renewed annually from WBSEB.

The elevators are serviced every month and maintained by M/s Laser Elevators Pvt. Ltd. and M/s ThyseenKrupp Elevator (India) Pvt. Ltd.

7. Pest Control:

This is done on a bi-weekly basis by M/s Ushma Pest Solution and M/s Sidma Pest Control.

8. Medical Care:

There are two medical rooms (Nursery – Class II and Classes III – XII). Each has a trained nurse on duty throughout the day. A registered medical practitioner is present during school hours. The medical rooms are equipped to provide first aid. If necessary cases are referred to a hospital closeby.

9. Transport:

The School has entrusted a reliable agency with the responsibility of providing transport to its students.

Children, availing of school transport, board buses under the supervision of teachers, transport supervisors and bus escorts.

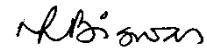
There are two escorts on every bus of the official transport agency. Each bus is equipped with GPS so that school and parents can track the position of a bus at any moment. Measures are being taken to install CCTV cameras on each bus.

The transport agencies have been advised to provide the School with a detailed report of each driver/escort based on police verification.

10. Dispersal of Student after School:

All students have been issued with ID cards and no child is handed over to an escort unless his ID card is produced. At the time of dismissal, class teachers personally supervise dispersal.

Guardians are most welcome to come and see for themselves the facilities offered by the School and the security measures described above. Interested guardians are requested to contact the School Office, so that they can be organized into groups and taken round the School on Saturdays from 9.30 a.m. to 12 noon. Any suggestion that any of them might have should be conveyed in writing to the Principal.



Principal

5 December 2017